

POWERING YOU WITH TIME-SAVING TECHNOLOGY

Streamline your Adviser Service Fee arrangements with OneAnswer

OnePath is committed to powering you with better, easier and smarter solutions. That's why we're enhancing OneAnswer's online functionality to help you streamline the management of your Adviser Service Fee (ASF) arrangements.

OneAnswer's new ASF form will allow you to establish, amend or cancel a one-off or ongoing ASF arrangement, all online and all in under 3 minutes – saving you valuable time and effort.

To start streamlining your ASF business needs just follow these four simple steps.

- STEP 1** Log into Account access and search for your OneAnswer client.
- STEP 2** Select 'Transaction options' and click on 'Adviser Service Fee Maintenance'.
- STEP 3** Complete the new ASF form.

Your new ASF online form has in-built smarts to ensure you are only asked to complete questions relevant to your client's situation.

This means that if your client has an existing ongoing ASF in place, you will only be asked if you would like to update or cancel the existing ongoing ASF. If your client does not have an existing ongoing ASF in place, you will only be asked if you would like to add a new one-off or ongoing ASF.

Select the required 'ongoing' and/or 'one-off' ASF option and complete the mandatory fields to 'Continue' to the 'Review & Submit' screen.

Note: the form will only allow you to proceed once all mandatory fields are completed.

OnePath

Adviser Service Fee Maintenance

1. ASF update | 2. Review & Submit | You're done

Ms Test Customer
1111 - OneAnswer Investment Portfolio

All fields are mandatory unless specified otherwise

Ongoing Adviser Service Fee details

Amount	N/A
Frequency	N/A
Paid from	N/A

Do you wish to add an ongoing Adviser Service Fee? Yes No

Adviser Service Fee allocated by Dollar amount Percentage

Adviser Service Fee amount (p.a. incl GST)

Adviser Service Fee Frequency

Deduct the ongoing ASF payment from All investment funds Selected investment fund

Nominated investment fund

One-off Adviser Service Fee

Do you wish to add a one-off Adviser Service Fee? Yes No

Adviser Service Fee allocated by Dollar amount Percentage You cannot nominate a percentage based ASF if the balance is funded from borrowed money.

Adviser Service Fee percentage (incl GST)

Deduct the one-off ASF payment from All investment funds Selected investment fund

Select the required 'ongoing' and/or 'one-off' ASF option and complete the mandatory fields.

Click 'Continue' to proceed.

STEP 4

Review and submit your ASF instructions.

Review the form to ensure it accurately reflects your ASF instructions. If required, you can select the 'Back' or the 'Edit details' button to make changes to your instructions.

Note: if you're establishing a new or increasing an existing ASF, you will be required to obtain your client's signature. The request will appear under the 'Outstanding Forms' section and will not be actioned until we have received the signed declaration. A signature is not required when cancelling or reducing an existing ASF arrangement.

Once you're happy to proceed, simply click 'Submit request' to have your request sent 'straight-to-queue' for prompt processing.

More OneAnswer technology enhancements coming soon

With our renewed commitment to powering you, this is just the start of more OneAnswer platform efficiency enhancements to come. For more on our new ASF online form, please speak to your OnePath Business Development Manager or your Business Implementation specialist.

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