ONEANSWER - ADVISER ADVANTAGE - ACCOUNT ACCESS - REMUNERATION REPORTS

Advisers can access Remuneration reports by accessing Adviser Advantage via the OnePath website.
https://www.onepath.com.au/adviser/AdviserAdvantage/adviser-login.aspx

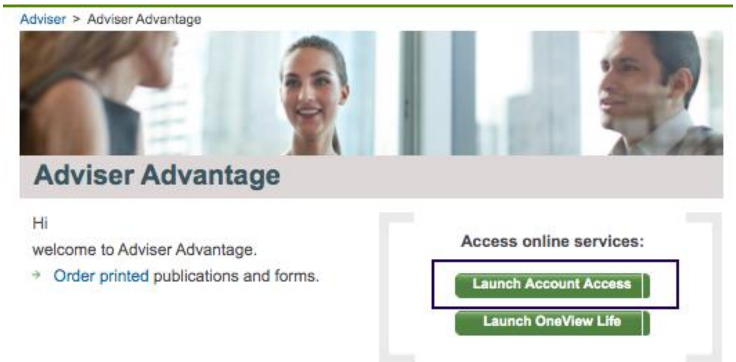
Log into Adviser Advantage using your username and password.

Can't remember your password, then you can reset your password online via the Forgotten Password Link.

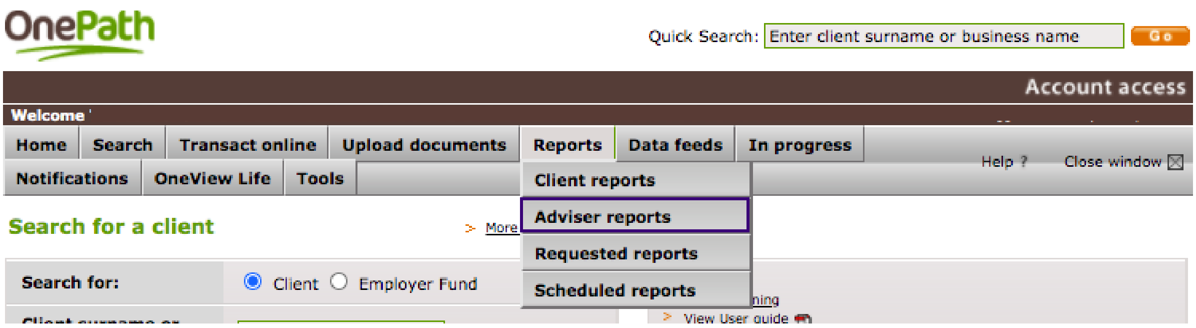
If your account has been locked or unable to reset password online, please call our SuperDigitalSolution team to unlock/reset your account on 1800 251 588 (Option 1, Option 1).

ACCESSING REMUNERATION REPORTS

Once Advisers are logged into Adviser Advantage, please click on Launch Account Access for the OnePath Online portal.



When at the homepage for Account Access, please click on Reports, then Adviser reports.



GENERATING REMUNERATION REPORTS

Step 1: Select your report

In the Adviser reports menu, you will need to select the radio button next to the report name:

My remuneration- by Sales Account

Adviser reports

STEP 1 Select your report	STEP 2 Client filter	STEP 3 Report scheduling & delivery

Select your report
Choose an adviser report from the list and press NEXT.

Show my completed reports | Edit or cancel scheduled reports

Report	Sample	Select
My business - by Sales Account + Report of FUM by sales account & product (also shows investment funds & count of policies)	View sample report	○
My business - by Product + Report of FUM by product (also shows investment funds & count of policies)	View sample report	○
Client contact list Displays name, title, full address, phone numbers, email address	View sample report	○
Client balances Displays name, title, suburb, postcode, phone, insurance premium, portfolio balance	View sample report	○
Client portfolio balances Displays name, suburb, policy no, product, investment fund, units, unit price, balance, portfolio balance	View sample report	○
Employer fund list List of all employer funds including fund name, fund number, product, portfolio balance, no of members	View sample report	○
Employer fund report Detailed fund report showing fund summary, default investment options & member listing (optional)	View sample report	○
Life risk report Displays life insured, DOB, policy no, product, cover type, anniversary date & annual premium	View sample report	○
My remuneration - by Sales Account * Displays date paid, policy no, client, product, date commenced, premium, remuneration type & amount	View sample report	●
Work in progress report Displays date received, date modified, policy no, client name, type of transaction, status & outstanding requirements	View sample report	○

+Excludes life risk data.
*Please note: My remuneration reports will generally run in 24 hours, except in certain instances such as the first day of the month. During this time, My remuneration reports may take up to 3 business days to run.

Next

We do not guarantee that the information contained in adviser reports is completely up to date, or includes all relevant data at the time the report is requested.

Once selected the report, press Next to proceed.

Step 2: Report filter

Under Reporting Period, please select the date range, as reports are only available for the last 12 complete months up until the previous business day.

- Select the products applicable by holding down 'Ctrl key" and choose the products
- Select the relevant sales account number or select all
- Sort results by date, product, commission amount or client name
- Select report type as PDF or Excel

Click next and press Run Report.

Step 3: Report scheduling & delivery

My Remuneration reports will generally run in 24 hours, except in certain circumstances such as the first day of the month. During this time, My Remuneration reports may take up to 3 business days.

Reports can be accessed under show Requested Reports.
Either by clicking Requested reports, or pressing F5 on your keyboard to refresh the page.

EVENT CODES FOR THE REPORT

Review:	Trail commission
New Business:	Initial commission on legacy OnePath products
Loyalty:	Not paid by the client
Group Life:	Commission for each group life premium is deducted

EVENT TYPE DESCRIPTION	REMUNERATION TYPE
Adviser Service Fee	Servicing
Clawback Deferred Adviser Service Fee	Servicing
Contribution	Initial
CPI Increase	Initial
Deferred Adviser Service Fee	Servicing
Group Life	Servicing
Group Life	Initial
Increase / Addition	Initial
Loyalty	Asset
New Business	Initial
One Off Adviser Service Fee	Servicing
Per Capita	Initial
Personal Advice Fee	Servicing
Premium Received	Servicing
Review	Asset

FURTHER INFORMATION

If you have any questions please contact Adviser Services on **1800 804 768**.

This information is issued by OnePath Custodians Pty Limited (OPC) (ABN 12 008 508 496, AFSL 238346, RSE L0000673) and OnePath Funds Management Limited (OPFM) (ABN 21 003 002 800, AFSL 238342). OPC and OPFM are members of the IOOF Group of companies, comprising IOOF Holdings Limited (ABN 49 100 103 722) and its related body corporates.

The information is current at September 2020 but may be subject to change. Updated information will be available free of charge by contacting Adviser Services (refer to the contact details above).

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